

The Gallery at FCTV

310E Dillingham Avenue • Falmouth, Massachusetts 02540 • 508.457.0800 • www.fctv.org • info@fctv.org



HOLIDAY GIFT GALLERY ~ November 4 ~ December 18, 2026

Dear Artist/Crafter:

Welcome to The Gallery at FCTV – we're looking forward to a festive show!

Submission and Acceptance Procedures: As this is a Holiday Gift Gallery, we encourage the submission of works that are appropriately priced for gift purchasing. Items must first be submitted by email in the form of a high-resolution photo in JPEG or PNG. Upon acceptance, each participant will receive by email a Contract, a Gallery Wall Map (to familiarize yourself with the space), and forms to adhere to your piece(s).

All mediums will be considered. ALL mediums intended to hang on the wall must have a hanging device. Drawings, paintings, etc., must be matted, and framed if possible. Gallery wrap canvases are acceptable unframed.

Artists and crafters are responsible for providing any stands, easels, small tables, other display materials required for the proper presentation of their work.

All submissions must be delivered to The Gallery when accepted for the show. Submissions will be accepted **every Sunday until October 25th**.

To submit your piece(s), email: marcia@fctv.org

LADIES' NIGHT/Holiday Cookie Exchange:

- TBD

Publicity & Announcements:

- FCTV will send a press release to the media.
- FCTV will post an announcement of the exhibit in its monthly newsletter, video bulletin board & social media. All artists are highly encouraged to do additional PR as well, including sending out invitations and personal social media. Any press releases or ads by the artist using FCTV's name need our CEO's approval.
- FCTV produces a short **promotional video** for each show.

Commission and Sales:

- All funds from sales will be paid directly to FCTV.
- FCTV will take a 30 (thirty) percent commission on any sale.
- All sales are subject to an additional 6.25% Massachusetts State Sales Tax payable by the purchaser. FCTV will pay the sales tax to the Commonwealth of Massachusetts.
- Payment of sales will be made to the artist approximately two weeks after the end of the show.

Thank you again for your participation. If you have any questions, contact Marcia Huyette at 508-457-0800 or at the email below.

FCTV Hours - Sun: 12pm-8 pm; Mon-Thu: 10am-8 pm; Fri: 10 am-6 pm; Sat: Closed

Sincerely,

Marcia Huyette, *Facility Assistant and Gallery Coordinator*

marcia@fctv.org